



Michigan Association of Fairs & Exhibitions

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125th Convention

Re: **2010 Convention Cover Letter**

Dear Friend of M.A.F.E.:

Enclosed you will find your application for our 125th Convention to be held at the Amway Grand Plaza Hotel, Grand Rapids, Michigan on **January 7, 8 & 9 2010**. Note: there are separate forms to complete for Convention Registrations and for Hotel Reservations. For Associate Members there is an additional form to complete to reserve Booth Space for an Information Exhibit in the Trade Show area. Each of these forms should be filled-out and returned to this office with the appropriate fees. You **MUST** pay the convention registration fee to participate in any of the convention activities including ALL sessions and tours for spouses. Please keep in mind that you must return separate checks to the M.A.F.E. Office. A separate check must be made out to the Amway Grand Plaza Hotel or credit card information for ROOM RESERVATIONS ONLY and a *separate check to M.A.F.E. for Convention Registration and Banquet Tickets and Member Dues, if not already paid.*

The late fee for registering for the 2010 Convention will be an additional \$50.00 per person. The deadline for canceling registrations or banquet tickets will be December 11, 2009. *If you have any changes to the names of those registered, please let this office know in writing (via: mail, fax, or e-mail) no later than December 23, 2009. We will then be able to complete your materials prior to the Convention.

Please use the same deadlines for suite registration. We will accommodate those associate members requesting suites as in the past. Please send \$300.00 for suite deposit.

Remember **three night** reservations will take preference over all other reservations; that is for – Thursday Jan. 7th, Friday Jan. 8th, and Saturday Jan. 9th.

Enclosed you may also find your 2010 Membership Application, Membership Invoice, and Directory Listing form (Members Fairs were mailed separately). Please be sure to return these forms along with your registration information and checks for the convention. If you find the information from 2009 to be correct simply, check the box, sign the bottom of the form and date it. If there are any changes, please make them in the appropriate place.

Note: Carefully Follow All The Steps Outlined In Each Form.

If you have any questions, do not hesitate to contact the M.A.F.E. office at:
989.450.5942 or E-mail: mifairs@yahoo.com

Sincerely,

EJ Brown

EJ Brown
Executive Director

Convention dates: January 7-9, 2010 – 125th Annual Convention;
January 13-15, 2011; January 12-14, 2012; January 10-12, 2013; January 9-11, 2014
at the Amway Grand Plaza Hotel & DeVos Place, Grand Rapids MI.